

OYY's criteria for awarding Society Grants in additional call 2022

OThe Student Union of the University of Oulu (OYY) awards grants for the activities of subject and interest societies. In the additional call of 2022, there are three types of grants: activity grant, feedback day grant and event grant. Each year in their meeting, OYY's Board decides on an application period, which in 2022 will end on the 6th of December at 11.59 p.m. The grant application form must be completed by the deadline. The amount of the grant will be based on the criteria listed below. OYY may exercise its discretion when awarding grants.

Societies eligible for Society Grants:

Eligible for the activity grant are all subject and interest societies working within OYY. The activity supported with the activity grant has to be accessible to all members of OYY and OYY has to be clearly visible in the activity.

The Subject Societies working within OYY that have organised or will organise a feedback day event together with the personnel of their degree programme are eligible for the feedback day grant.

Additionally, all Subject Societies working within OYY are eligible to apply for an event grant to develop their communality. Some money has been allocated for every degree programme of the University of Oulu. The events that receive the grant should aim to reach those students that don't yet participate in the activities of the Society.

Every grant is applied for with the same form in the Society Portal. The Society must also update their information on the society database before applying for the grants.

The criteria for receiving Society Grants:

- The members will commit to OYY's values (openness, courage, effectiveness, communality, and sustainability)
- The society's activities and principles can be accepted by OYY
- The society's activities are not in conflict with OYY's strategy or the equality and diversity plan
- The society will use OYY's event calendar, remind its members to subscribe to OYY's newsletter, and OYY will be visible in the grant receiving society's communication in accordance with good grant conventions (e.g. on their website & social media)

- The society's representatives will regularly attend the society trainings hosted by OYY
- The society's financial manager has received training for their task and the society's board is on top of the society's financial situation
- At the society's events, equality and accessibility are taken into consideration
- International students are able to participate in the society's activities

Fulfillment of the criteria may affect the society's grant amount for the following year.

OYY's rights when awarding grants, and claim for recovery

The Student Union of the University of Oulu has the right to inspect the applicant's accounting, use of funds, and all other related documents. Receipts of expenses must be presented at request. Grants can be claimed for recovery and the society's right to receive grants can be taken away for a set period of time if the grant money has been used for purposes other than reported, the applicant has given false information, or the society does not follow the grant application criteria for which it has committed.

The society will always be asked for clarification about the use of grants before claiming recovery or denying the right to receive grants. The request for clarification will be sent to the society's board and it must be answered in written form within 30 days of the request's submission. The clarification request will be presented by OYY's Board, to whom the clarification will also be addressed.

Determination of the grant amount

1. Activity grant

In OYY's budget, 15 000 € has been reserved for society grants, from which 10 000 € for the activity grants by the decision of OYY's Executive Board. The activity grant can only be awarded for activities that every member of OYY can participate in.

The following criteria will be emphasised when awarding activity grants:

- The activity is open for all members of OYY
- The activity aims to increase the communality of students
- The activity is sustainable economically, socially and environmentally

2. Feedback day grant

OYY wants to support the subject societies that organise feedback days together with their faculty. The feedback day grant will be awarded if the society organises a feedback day at least once a year with the staff of its faculty.

3. Project grant for communal events

OYY wants to encourage societies operating within it to develop new event concepts which will reach students who do not yet participate in the society's activity.

Towards developing event concepts, 200 euros are reserved for each degree program with a Bachelor's and Master's degree, and 100 euros reserved for each Master's program.

When awarding event grants, the following criteria will be emphasised:

- The event will be organised for first-year students or for students who have not taken part in society activity before
- The event's internationality
- The event's sustainability from the point of view of ecology, economy, and sociality
- The event will be accessible

APPLICATION

The application period in 2022 is held from November 14 until December 6 (11:59 pm). The societies operating within OYY will be informed about the application for grants via email, and they will also be announced on OYY's website. The application form can be found in OYY's new society portal under the tab application. The application's attachments must be added to the society's own page in the portal, under the tab attachments during the application period. In addition to the application and attachment tabs, the society must fill in the tabs general and board. The questions in the application are attached to this list of criteria. Answer the questions in the application form concisely and truthfully. Each society can only submit one application.

ATTACHMENTS

Along with the application, the society must submit the following attachments to the society portal during the application period (by 6 December, 2022 at 11:59 pm). In case you have already submitted the same attachment earlier (e.g. with the previous year's grant application), you do not need to submit the same attachment again.

1. a copy of notice to the register of societies (PRH)
2. the action plan for the current year of operations
3. the budget for the current financial year
4. confirmed financial statement for the previous completed financial year
5. the activity report of the previous year of operations
6. a copy of the existing society rules, if they have not been submitted previously

For additional information: Community Specialist Eetu Leinonen, community@oyy.fi

ATTACHMENT 1: Questions of the application

1. ACTIVITY GRANT

OYY awards a large portion of the grants in 2022 as activity grants. Activity grant can be applied for activities that are open for all members of OYY.

- What activity is the grant applied for?
- How is the activity going to be executed and with what schedule?
- How will the grant help with organising the activity?
- How is OYY visible in the activity?

2. FEEDBACK DAYS (Questions only for subject societies)

OYY takes part in the university's educational strategy procedure, with which the goal is to develop the student experience at the university. One of the actions in the procedure is to support feedback days organised by subject societies.

- We will organise a feedback day together with the staff of the degree programme

3. EVENT GRANT (Questions only for subject societies)

OYY takes part in the university's educational strategy procedure with which the goal is to develop the student experience at the university. One of the actions in the procedure is to help societies reach those students whom the activities do not reach very well at this moment.

- Describe briefly the event's concept
- How is the event supposed to reach the students whom your society's activities do not reach at the moment?
- Discuss briefly the event's schedule and realisation
- Discuss the event's budget and funding

4. OTHER

- Clarifications (you can clarify any one of the previous answers).